

8) Privacy Policy

The Austin 7 Club Inc (the Club) recognises the importance of Club member privacy and shares members concerns about the security of personal information. The Club is committed to the protection of the personal information that we hold.

Collection of Personal Information.

The information we hold is provided by members and includes information such as name, address, email address and phone number(s), and specific information about the cars owned and registered under the Club Permit Registration Scheme.

From time to time the Club will also ask members for other information *e.g.* the frequency of usage of Club Permit Registered motor vehicles.

The Club does not hold personally sensitive information such as race, religion or political affiliations.

Use of Personal Information.

The club collects and stores personal information for the following purposes.

To provide;

- club services.
- information about the Club's activities.
- a means of communication between members, and the management Committees.
- administration and compliance with the Club Permit Registration Scheme.

If you a member has a vehicle which is registered through the Club Permit Registration Scheme, then by necessity elements of personally identifiable information, as well as information about relevant car(s), as required under the Scheme will be passed to Vic Roads. Members participation in the Scheme is deemed to be consent to pass on such information.

From time to time Members names and relevant photograph(s) may be published in the Club's Magazine, *Light Shaft* or on the Club's website to acknowledge awards, achievements, competition results or participation in club activities and other events. In such instances we will not publish any contact information such as address or phone numbers.

Membership List.

The Membership List is produced regularly. A copy is provided to those members who receive a hard copy of the Light Shaft and by email in a password protected copy to those members who provide an email address. The Club Membership Form on the Webpage provides the opportunity to exclude information from publication in the Club's Member List, as does the online Membership Application.

Members have the right to review personally identifiable information held by the Club and exclude any element of the information from the Club's records. Members should be aware that excluding items of personal information may restrict the Club from providing services and information, or prevent the Club from contacting members promptly.

Non-disclosure of Personal Information.

Except as detailed in this Policy, the Club does not sell, rent, lease, trade or provide members personally identifiable information to any third party unless specifically authorised by the member or unless compelled to do so by law. In the event that the Club is legally compelled to release personal information the member will be advised accordingly unless legally prohibited.

Security of Personally Identifiable Information.

The Membership records are held by the Membership Secretary. All reasonable care is taken to hold the data securely.